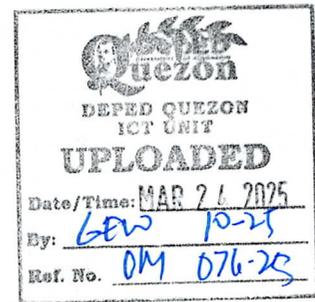




Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE



**OFFICE MEMORANDUM**  
 OM No. 076, s. 2025

**24 March 2025**

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 227, S.2025 – DIVISION TRAINING ON BASIC RECORDS MANAGEMENT (BRM) AND PROPER DOCUMENT HANDLING**

**To:** Assistant Schools Division Superintendents  
 Division Chiefs  
 Unit and Section Heads  
 Division Office DTS in Charge  
 All Others Concerned

In connection with Division Memorandum No.227, s.2025 entitled Division Training on Basic Records Management (BRM) and Proper Document Handling, this memorandum is issued to **change the name of the following attendees** below:

Unit/Section	Attendees		Sex Assignment
	From	To	
<b>Budget</b>	Maria Rafaela Miguela Jimenez	Catherine A. Pureza	F
<b>EFS</b>	Amy T. Misa	Maribeth D. Fragata	F
***Nothing Follows***			

Other details stipulated in the previous Memorandum shall remain in effect.

For the information and guidance of all concerned, immediate dissemination of this Memorandum is hereby desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
 Schools Division Superintendent

recsop03/24/2025

DEPEDQUEZON-TM-SDS-04-010-005



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